

City Of Salem Indiana

Building, Planning & Zoning Department

Building Commissioner Ronnie Voyles

201 E. Market Street Suite 104 Salem Indiana 47167

Ph. 812-883-5060 | Fax 812-883-5260

Application for Building or Improvement Permit

All information, pertaining to your project, shall be provided before a demolition, or building/improvement permit will be issued.

Owners Name _____ Phone _____
Email _____ Cell _____
Address _____

Construction Location _____

Applicant if different from Owner:

Name _____ Phone _____
Email _____ Cell _____
Address _____

ARCHITECT: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

GENERAL CONTRACTOR: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

EXCAVATION: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

FRAMING CONTRACTOR: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

MASONRY: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

MECHANICAL: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

ELECTRIC: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

PLUMBING: _____ Telephone: _____
Address: _____ City: _____ State: ___ Zip Code: _____

Plumbing Contractor License # _____ State: _____

Plumbing Journeyman License # _____ State: _____

NOTE: If a Journeyman, a plumbing contractor must also be listed.

Description of Construction activities:

New Construction Yes _____ No _____ Sq. Ft. New _____

Addition or Alteration Yes _____ No _____ Sq. Ft. _____ Total Sq Ft new and old _____

Briefly Describe the Proposed Project – Type – Use – Etc. _____

Is project on City Sewer? Yes _____ No _____ if not Septic Permit attached? _____

Is the proposed project located in a flood plain? Yes _____ No _____

Does this Project Require a State Plan Release? Yes _____ No _____ # _____

Is the proposed project located within 100' of a cemetery or burial ground? Yes _____ No _____

Describe Land Disturbing Activities: _____

Attachments to this application:

Copy of Warranty Deed _____ Erosion Control Plan _____

(One) Set Project Plans _____ Must be complete for all phases of construction.

I, the undersigned, hereby certify that I have the authority to make the forgoing application for obtaining a permit or permits as required in Chapter 150, section .16 & .17 of the City of Salem, Code of Ordnances, and that the information provided on this application including the attachments are accurate and complete. As the applicant I understand and accept that it is my responsibility to see that all work by myself, my employees or subcontractors is done according to **all** State and Local Building and Fire Codes including City of Salem Zoning Ordnances. I agree to insure all inspections are requested at the proper time and understand failure to call for those inspections may result in requirements to remove covered work and or fines and penalties. I agree to make any and all corrections required to bring deficient work into code compliance. I am aware that any change from the attached plan must be approved prior to construction. All connections to City Streets, Water or Sewer Utilities must be done under the supervision of City of Salem Authorities I agree to call prior to any such connections. I am aware the City of Salem makes no review of Restrictive Covenants for subdivisions and accept responsibility to be in compliance with any such covenants. I take full responsibility to comply with all utility easements and rights of way.

I affirm under penalties for perjury that the forgoing representations are true and correct.

_____/_____
Signature of applicant / Date

Do Not Write Below this Line - (Office use only)

Approval and Receipt

Building Permit Fee \$ _____ Number inspections _____ Inspection fee \$ _____

Electrical Permit Fee \$ _____ Number Inspections _____ Inspection Fee \$ _____

Total Permits and Inspection Fees \$ _____ USBF \$ _____

Water Connection Fee \$ _____ Sewer Connection Fee \$ _____

Note: Water and Sewer Connection fees based on standard 5/8 meter and assumption water and sewer are available to your property. Cost for Any road bore, road cut or extension of service lines will be figured by Utilities Department and additional cost(s) must be paid prior to connections.

Approved by _____ Date _____ Permit # _____